



## **Office and Class Communications**

The main tool used for communication from the Office and Teachers is via Email. The Bunnies have a private FB page, in addition, used for communication.

We don't want you to miss out so please make sure our emails are not hitting your junk folder, and if so, please add the address to your safe list.

## **Absent, Late Arrival or Changes to Pick up Policy**

- Please put this phone number in your phone **425-269-1997**.
- Please contact the preschool if your child will be absent, late arrival or change in plans for pick up. Emails are always welcome as well. This number will also be used for when we are closed due to inclement weather and information that needs to go out immediately verses an email.
- This phone will be used from M-F from 8 am—4 pm.
- A test will be ran on October 17th. If you do not get a text from the preschool, please drop by the office or email us the correct number to use.

## **Volunteering at ITBP**

We volunteer for many reasons, especially in our child's schools, to model the importance of education. The greater impact of volunteering is to build community and give us a sense of belonging for ourselves. We are social creatures after all. We are attentive to our working parents and have created opportunities to volunteer at home and meet on Zoom.

We emailed a list of community preschool opportunities the week of September 16. Sign-up sheets are in the lobby for your convenience. Your class Teachers and Specialists will communicate their needs for **Classroom Saints** separately. (All volunteer opportunities from the classrooms and specialists are age appropriate to ensure the instructional day runs smoothly.)

## **We Need Substitute Teachers!**

Our preschool is looking for parents and family members who have a passion to work with young children. If you have the flexibility to choose the days you want to work, then being one of our Super Substitute Teachers is the perfect job for you!

Stop by the office the week of October 7th to meet with Kathryn to find out more and pick up an employment packet. Please email her so she knows when to expect you. [Kathryn@faithunited.org](mailto:Kathryn@faithunited.org)

## **Keep Me Home IF....**

- Please remember that if your child is ill, they need to be symptom and fever free for 24 hours before returning to school.
- If your child falls ill while in our care, we will need you to answer your phone or text from your teachers and/or preschool's cell phone to let us know you are on your way.
- It is imperative that you respond to our communication.
- Continue to inform the preschool and your teachers when your child is absent whether for an illness or vacation.
- Preschool cell (text:425-269-1997) or email. We worry when we don't hear from you beside missing your little one. Thank you to everyone for being diligent in keeping your child home when they have been sick and to those parents whom kept their child home an extra day to build up their immune system so they do not relapse.

## **Allergies in the Classroom**

Thank you to for helping keep those students who have allergies safe by avoiding food allergens in the class. Even though we are a multi-use facility, we do not want the class to witness an Epi-pen procedure.

## **MomCo (formerly known as MOPS)**

If interested in finding a MomCo meetup in our area, please visit their website at [www.themomco.co](http://www.themomco.co) The MomCo (short for Mom Community) is a group of women, with children of all ages, going through life together.

### **REMINDERS**

- **9:30am** is start time, please be on time.
- Please continue to sign in/out your child
- Parking Lot Safety - please keep your child with you while traveling to a from the parking lot. (Use main parking lot only, please.)
- **Tuition is due on October 1st.** Still time to drop off 8 checks to the office or let us know if your bank is mailing the tuition in. **Due on the 1st of the month and late on the 8th.**

### **UPCOMING EVENTS**

#### **Fall Harvest Festival**

- Mark your calendars for Saturday, October 19 from 4pm - 6pm.
- ITBP families and friends are invited to a fun afternoon of games, treats and trunk-o-treating, right here on Faith's campus! Dress-up little & big kids alike, come find your favorite teacher, and bring your smile.
- Contact Abby if you like to volunteer to work a booth or participate in Trunk-o-treat at [Abby@faithunited.org](mailto:Abby@faithunited.org).

## **PRESCHOOL CALENDAR**

### **SEPTEMBER**

23 Sign ups for October Friendship Hour begins

### **OCTOBER**

1 Friendship Hour begins  
3 Art For The Heart - Volunteers Needed  
11 Hippo's field trip to Jubilee Farms @ 10am. More details to come.  
19 Fall Harvest Festival 4pm-6pm  
31 Halloween Parade and Parties

### **NOVEMBER**

4 Holiday Scholastic Book Orders - More details to come!  
11 No School - Veteran's Day  
21 Tiger's Thanksgiving Celebration  
22 Bunnies and Hippo's Thanksgiving Celebrations  
28-29 Thanksgiving Break

### **DECEMBER**

10 Christmas Program @ 12:15pm  
Christmas Break  
12/13/24 - 1/5/25

