



PPE for 2021-2022

Updated 3-1-22

The following outlines PPE enhancements to our existing program procedures. The existing program procedures are in our Family Handbook that you will receive in the Office Welcome Packet at our Meet & Greet on September 7, 2021. After consultation with educational and health officials, we chose to not only meet but exceed some of the recommended best PPE practices whenever possible to ensure the health of our students and staff. Every procedure is created and executed to the best of our abilities given both the physical and intrinsic nature of this campus and the people within our Preschool and Faith Church community.

Note: *These practices and procedures are subject to change at any time as recommended by health, licensing, and governing authorities. See updates at end of this document for the latest changes in our procedures.*

Campus Practices:

Facial masks are mandatory for all children 20 months old and up to adults when inside buildings. Outside masks are optional for children 20 months old to adults.

Social distancing of our students and staff in/out of classrooms and spaces (3'-6').

Intensive cleaning of all preschool spaces including common area restrooms.

All classrooms are well ventilated with windows, filters in the central air system and air purifiers.

Students and staff will have their temperatures taken and parent will answer the Health Screening questionnaire upon arrival to Preschool. If at any time, the answer to these questions is a **yes**, then student and staff must go home immediately.

ITBP's Arrival Health Questionnaire:

******* All students & staff must be least symptom/fever free for 24 hours before returning to Preschool & work. *******

The questions are:

1. Has your child or family member been exposed and/or tested positive for COVID-19 in the last 14 days?
2. Has your child or family exhibited any of the COVID-19 or other highly contagious diseases symptoms in the past 14 days?
3. My child has had a fever in the past 24 hours.

Hours of operation will be staggered for both arrival and dismissal to encourage social distancing at the classroom doors.

- The Bunny & Tigers drop-off time is 9:25 am & pick-up time is 1 pm.
- The Bears, Hippos & Lions drop-off time is 9:40 am & pick-up time is 1:10 pm.

Snack & Lunch time will be allowed on campus and provided by each students' family. The recess time will include a snack or a lunch and will be eaten on the playground **or** in a space that is designated for eating when the weather keeps us inside. Lunch will most likely be in their classroom or in the space designated for lunch. Since our students do not wear masks to eat, we want to mitigate the mask-less exposure time as much possible by at least eating one time outside. Water will be provided by the families in an easy-to-open reusable water bottle.

We are monitoring our buildings throughout the day to make that all of our classes and activities are met with clean and organized spaces and resources to ensure the health and safety of our students and staff.

Campus Enhancements:

Installation of plastic dividers between the sinks in both restrooms in the Sanctuary building. Bathrooms will be assigned to a particular class to minimize risk.

Hand sanitizer stations and refillable bottles will be in both Sanctuary and Wesley building classrooms along with approved wipes and sprays.

Rearrangement of classroom furniture to increase space between student tables when possible.

Promote the use of outside areas as often as possible and as weather allows.

Classroom windows will be opened daily for added cross ventilation. Air ventilation/circulation will be derived from our current heating/cooling systems with filters changed regularly. Air purifiers added to each classroom and throughout the buildings.

Protocols:

Your child will wear a mask the entire time they are indoors except when they are eating indoors. Please make sure the masks are the right size for your child and fit comfortably. They must be able to take it off and put it back on at mealtime. If it falls on the ground/floor they will be asked to put on their spare mask that is in their backpack.

Covid-19 Specific Exposure: We are fortunate to serve the 3 major school districts in our local area. We will close the school and switch to Cooperative Remote Learning* (CL) *only* if the entire school district closure is mandated by WA State & OSPI, and/or the Issaquah School District (ISD), and/or the United Methodist Conference PNW District and/ or the entire Preschool has been compromised causing us to quarantine for at least 14-days. We do reserve the right to close 1 class at a time and not the entire Preschool if only that class has COVID-19 and it we are certain to the best of our knowledge sure of exposure just to that one class.

ITBP has adopted King County's COVID-19 Symptom Protocol for Students and Staff. Flow chart in child's class folders for you to keep at home.

Parents and staff must tell the Preschool Office if their child or staff has been potentially exposed or is infected with COVID-19 so class and WA Public Health

Department can be notified. Depending on the exposure risk, will determine if the entire class will to be quarantined or just the infected. We will follow WA Public Health directives if this should arise. Refer to flow chart which can be found on our website.

New recess schedules have increased time to accommodate JJJ on Mondays, eating a snack or lunch outside or in designated areas weather permitting.

Continuation of intentional hand washing and hand sanitizer routines.

Suspension of all field trips and large group gatherings at this time, unless we feel we can safely meet outdoors.

Isolation room will be available for those students that require to wait for parent pick up should they become ill or injured. (S105 or the Quiet Room)

For any reason we must close In-person learning due to the COVID-19 pandemic, we will switch our students to our cooperative remote learning model (CL) until we get back on campus and no refund or reduction in tuition for this switch. See Tuition/ Withdrawal policy for details (Family Handbook).

*Cooperative Remote Learning model will be explained after the start of school or as soon as needed.

How do we determine our In-Person Status – this is guideline and not absolute determination (2/14/2022) ?

Director will follow the PPE protocol given by Faith Church Re-opening Phase 3.0 approved plan to determine our status of IP Learning versus switching to Cooperative Learning if the infectious rate goes to high in King County.

To host IP Learning, King County's infectious rate must be in the colors: **green, yellow, or Orange***. **Red** means we potentially will need to switch to CL learning after a 7-day communication or grace period. If the color goes back to **orange, yellow or green** in the 7-day grace period, then we do not switch.

Please visit: [CovidActNow.org](https://www.covidactnow.org).

***ITBP** has secured an approval to teach on campus when King County is in the color **orange** as long as the infectious rates in our three school districts we serve, have rates lower than King County on Mondays.

The office will inform you on Friday if the color is a very **high orange** (school districts infectious rates are about the King County norm) or **red** to let you know we have entered into the 7-day grace period before we may need to switch learning models. Remember, no news is good news on Fridays.

And **if** there is a delay to the start of Preschool in September, we will either delay by 2 weeks or postpone starting in October.

Smaller Class Sizes:

Current numbers and room configurations are subject to change due to changes from the medical authorities, UMC approval, enrollment numbers and staffing.

The classes in the Wesley building are the **Busy Bears** (W4), the **Happy Hippos** (W2) and **Loving Lions** (W3). In the Sanctuary building the classes are **Bouncy Bunny's** (S102) and **Terrific Tigers** (S104) and **SSS** in the Choir room and **Chapel Time** in Choir room and sometimes in the Sanctuary. **JJJ** is out on the playground on Mondays until January 2022 then in the Choir room.

Classroom Specific Information:

Your teacher will request items that you may need to provide for your child that will be brought in a Ziploc bag with your child's name on it, i.e., diapers.

Any child that has medication that may need to be administered during campus hours will be supplied by our families in a labeled clear bag with school forms inside.

Medication **must** stay at the preschool. Teachers will return it to you on the last day of the school year, June 2022. Forms will be mailed out in mid-August.

Prescription: Unused and non-expired, i.e., EpiPen.

OTC: New and un-opened.

Please make sure your child wears closed-toed shoes and is dressed to play outside including warm outerwear.

Please provide your child with a backpack that can be laundered. This will be the only item your child can bring into the building. Furthermore, we ask that it is only used for Preschool and can be laundered when needed. Please include a warm shirt or sweatshirt that will stay inside this backpack, 2 spare masks, and snack and lunch in a non-spillable and easy to open container. Please make sure you label all personal items, including your child's backpack.

At the time we open for the school year, only staff and students allowed inside our Preschool spaces.

Volunteering in the classroom and on committees is suspended until further notice.

Note: A requirement to be a volunteer is proof of MMR and COVID-19 vaccines. However we are asking for proof of these vaccines in our Preschool Welcome Packet so we can be ready for when we invite our families back on campus.

Our intention with these procedures and protocols is to provide your child a healthy and safe environment to learn and thrive in. In cooperation with our families, we know we will succeed!

Looking forward to a wonderful school year and beyond. Thank you so very much.

**Wellness, Grace & Peace,
Kathryn & Staff.**

Effective 11.29.2021

See Addendums: for updates to the above procedures and new procedures added to our program to help better serve our preschool community.

Addendums

Effective 9.9.2021

Travel Specific:

When to get tested for Traveling

- Anyone with signs or symptoms of COVID-19 should get tested as early as possible regardless of vaccination status.
- Both vaccinated and unvaccinated individuals who have had close contact with someone who has COVID-19 (within 6 feet of the person for 15 minutes or more), should **seek testing 3 or more days after exposure**, even if they do not have symptoms. If symptoms develop within 14 days of exposure, isolate, and consider retesting. See Isolation & Quarantine for detailed guidance.
- **Those who are unvaccinated must get a COVID-19 test 3-5 days after domestic travel and seek repeat testing if symptoms develop within 14 days of travel.**
- For full guidance on domestic and international travel, see Travel page on CDC website. It is not required to get tested before or after you travel if you are fully vaccinated.

Check out the link below to find more information and local testing sites:

➤ <https://kingcounty.gov/dept/health/covid-19>

Effective 11.29.2021

Travel Specific:

New COVID-19 Variant – Omicron – For travel outside the USA.

- Due to the new strain of COVID-19- Omicron; we are requesting your Preschooler to self-quarantine for a minimum of 10 days - 14 days from your return date when, your Preschooler has traveled outside of the USA.
- Your child may return to school as early as 10 days with a negative COVID-19 test, no symptoms and your household family members also have a negative COVID-19 tests and no symptoms.
 - Or 14 days return with a negative test and no symptoms both Preschooler and family.
- Your teachers will provide your child with a make-up packet, links and/or assist your child to catch up when they return 😊.
- Thank you for helping keep our Preschool healthy and in school!

Effective 1.1.2022

In-Person Learning and return to campus after Christmas Break Specific:

- The Preschool and Church leadership have decided that in the best interest of our student's mental health and overall well-being a return to in-person learning is allowed at the start of the January 2022.

- In addition to returning the staff will continue with our high PPE standards and using designated areas for eating snack & lunch.
- Our staff will continue to be diligent in the health screening of their families and themselves to the best of their abilities. They will test if they think they have been exposed or have symptoms. If they test positive, we will assign a substitute teacher until such time they can return to their regular class. Quarantine status for the class will depend on exposure and positive test timeframe.

Effective 1.24.2022

In-Person Learning with a student or staff showing signs of illness during the school day:

- If a student or staff member becomes ill – showing symptoms of COVID-19 - during the school day, we send that student or staff member home immediately.
 - Other than the cold virus, the majority of highly contagious illnesses have vaccines and will not fall under a quarantine status unless the WA CDC threshold of 10 % of school or class is infected.
- We will notify that class to either come in and pick-up their child early from school or at their regular pick-up time.
- We will then determine if and how long a quarantine for the class is needed.
- If we determine it is not COVID-19 or other mitigating factors with this student or staff, then *we may return* to in-person learning.
 - **“May return”** does not mean will return to in person learning.
- How will the Preschool know if it not COVID-19?
 - By a negative test and being symptom free for at least 24 hours.
Symptoms free means: No fever, no runny nose and no cough, and all other symptoms
 - ***The negative test must be reported to the school office and teachers.***
- Please remember all information pertaining to the identity of our students will be held in strict confidence except the knowledge of the class to which the exposure occurred.

In-Person Learning when a student and staff member still tests positive after being symptom free – can they come back to class and work:

People are still testing positive with a rapid or PCR tests for up to 90 days after they no longer considered contagious according to the CDC and their doctor. Your body is still fighting off COVID and building antibodies. This can last up to 90 days. (This is different than someone who tests and is considered to be “A-symptomatic”.)

If you find that your child or staff is in this category and verified by your doctor, then...

- Yes, you can return to preschool and work if:
 - We ask you (child & staff) to stay home for the full 14 days after the onset of symptoms.
 - The 14 days quarantine is effective the first day of symptoms regardless of a current class quarantine timeline. Each child who has COVID-19 and test positive but is considered not contagious still, must quarantine for 14 days to ensure they do not relapse and any lingering, non-fever symptoms are gone.
Symptoms free means: No fever, no runny nose and no cough, and all other symptoms.
 - Your child or staff member are symptom free for at least 24 hours at the 14th day.

- Your child or staff member have a 'release or a permission to return to school/work' confirmation from their doctor.
- This information has been communicated to office and teachers.

Effective 3.1.2022

In-Person Learning families and staff – mask mandate update:

We acknowledge that we are all tired of wearing masks. We know masks help combat the virus from spreading. ITBP Staff along with Faith Church\United Methodist Conference have decided to continue our mask policy for students and staff through the end of the school year regardless of WA State mask mandate changes.

- We have 64% of our students who are still not eligible for a vaccine, which puts them at a higher risk of more severe symptoms if they do contract the virus.
- We have several students who have and will become big brothers and sisters this school year.
- Our students are doing a great job wearing masks as it is so why change and risk the chance that we might need to go back to wearing masks after Spring break?

My staff and I are praying that birth to 5 years will be eligible to vaccines this summer. We all look forward to not wearing a mask and feel safe that our population will reach the herd-immunity that turns this pandemic into an epidemic.