

I know that I am loved at...Monthly News

Lots of Gentle & Important Reminders

Paperwork

Thank you for turning in your paperwork & making sure your child has an Emergency Kit. For those that might still have paperwork outstanding, please return your packet to the office after dropping off your child. Please check your child's class folder for the Welcome Packet paperwork that might need a *little more attention* from you. Turn into the office when complete as soon as possible.

The Office is aware of all of the paperwork that you have been receiving this month and at the beginning of each new month, we will do our very best to stagger it for you. We hope this will give you a better opportunity to read it as well as adjust to our Preschool program.

Paperwork still to come this Month:

- Tuition Payment Method Options—for Carlene
- Backpack Prayer Tags & Letter—from Faith Church
- Jungle Club (JC) brochure & October's Registration (For Bears, Tigers, Elephants, Hippos & Lions only)
- Preschool Picture Schedule & Order Form
- Class Field Trip Permission Forms
- Parking Lot Guardian Program Information

Emails still to come this month:

- Week 9/9—Parking Lot Guardian Info & meeting date
- Week 9/9—Calling All Subs & meeting date
- Week 9/16—Scholastic Committee info & meeting date
- Week 9/30—October Newsletter & November JC Registration

Volunteer Opportunities

We would love to have you become involved in our preschool. Thank you to those who have already signed up to volunteer on our committees. We still have lots of positions open. If you are interested, please stop by the Volunteer table or office. **New:** *All volunteers for the classroom and/or committees must turn in 'Proof of Immunity to MMR' - by September 30. In order for these programs to continue, we do need your help!*

9:30 am Start Time

Each day of preschool we plan a fun-filled and busy day of learning. In order for your child to fully benefit from these activities, we would appreciate you arriving at preschool by 9:30 am. Pick up is in the lobby at 1 pm for Prek and Bears. Bunnies, Monkeys & Tigers pick-up in their classrooms.



Classroom Allergies

We respectfully request that if your child's class has a student with a food allergy, please avoid bringing snacks or lunches with that type of food. Even though we are a multi-use facility, we do not want the class to witness an Epi-pen procedure. Your child's teacher will give you further details.

Sign-in/sign-out:

Please remember all parents and guardians must sign-in/sign-out their children **each day**. Signing in also includes leaving a contact number where we can reach you in case of an emergency or illness. [Whatever number you choose to leave, it is imperative that you answer if we attempt to call you.](#) This is in the best interest of your child.

Substitute Teachers Wanted & Meeting

Our program is looking for parents and family members who want to be one of our Super Substitute Teachers. The great part of this program is you get to pick the days of the month you want to sub! If you are interested, join us for an informational meeting in the lobby on Thursday September 19 at 9:40 am. Plan on 20—30 minutes. Children are welcome.

Parent Phone Line

Please call 425.305.4753 when you need to leave a message for your child's teacher, absences or urgent pick-up instructions. This phone extension is listened to before Preschool and prior to 12:40 pm.

Keep Me Home If...

Please remember that if your child is ill, they need to be **symptom and fever free for 24 hours before returning to school**. Likewise, if we call you to come pick up your child, even if there is no fever but other symptoms have surfaced, we do need you to take your child home. Thank you for your partnership in a healthy school year for all!

Family Parking & Safety

This campus is a very busy place during the week which means all the parking lot areas need to be shared. ITBP's designated parking is the main lot in front of the Sanctuary building. The Bears, Elephants, Hippos and Lions classes please make sure you let your carpool or care givers know where to park for drop-off and pick-up.

Safety Notice: Please make sure you have your child next to you as you walk to and from the parking lot. No running or playing! Preschoolers are hard to see from inside an oncoming vehicle.

Tuition

Please note that your October tuition will be due October 1. Please turn it into the white mailbox by the office door. Do not leave it our child's backpack or expect your teachers to turn it in for you. You will have until the 8th of each month to drop your payment to us. Payments received **after** the 8th of each month will incur a \$25 late fee.

Coming in October

- ◆ **Jungle Club** starts on October 1—We email out the registration form with our monthly newsletter for your convenience. Turn in registration form with payment and sign up on the JC clipboard in the office. Hurry—spots go fast—only 12 students per day! Check out the website for more details. This year's classes will be updated soon!
- ◆ **Our Parking Lot Guardians (PLGs)*** start on October 1. This continues to be an indispensable service for our families with babies and older siblings to use at drop-off & pick-up. If you want to be part of this awesome committee, please join us for the start up meeting on Tuesday, September 18 @ 9:40 am.
- ◆ **Our Parking Lot Princess spots** start on October 1. These parking spots have been reserved and *paid for* from October—May. These spots are designated with a special *Royal Sign*. Please make sure you do not park in these special spots.
- ◆ You will receive a copy of our **School Directory** which will include Carpool information in it for you. Please do not hesitate to make contact with families close to you to help each other with carpools.
- ◆ **Teacher Spotlights** will be available in October
- ◆ **Field Trips:** *Bunnies on 11/21; Monkeys on 10/17; Bears 10/18; Tigers on 10/25 and Lions, Hippos & Elephants on 10/21.*
- ◆ **Daddy & Me Pumpkin Carving:** 10/22 @ 6:30 pm
- ◆ **Halloween Parties:** 10/29 & 10/31

*Typically, the PLGs do not host service on big event days or field trips. Check the website for their most current monthly calendar.

Habitat for Humanity Garage Sale

There will be **No School** on Thursday and Friday, September 26 & 27. It's time for the 20th Annual FUMC Habitat for Humanity Garage Sale. Families are encouraged to drop off donations—details out soon. You are also invited to shop on Friday (8 am—4 pm) or Saturday (8 am—3 pm). Lots of great treasures to be had!

School Pictures

Our *fabulous* professional photographer is Jean Johnson. More information will be out the week of September 23. Our school pictures are scheduled as follows:



- October 8: **Hippos** @ 10:00 AM
Lions @ 10:30 AM
Elephants @ 11:00 AM
- October 10: All **Bunnies** @ 9:45 AM
All **Monkeys** @ 10:35 AM
- October 11: All **Bears** @ 9:45 AM
All **Tigers** @ 10:35 AM

Note: if your child does **not** attend school on the day noted above, please come 5 minutes before scheduled time for your photos. Meet in your child's classroom.

Dear ITBP Families:

Happy 2nd week of Preschool!

Separation anxiety at the beginning of the school year is one of our most important issues we address each year. With our many years of experience in teaching, we want to share with you a few strategies that we find work best to help your child transition smoothly into the program, whether they are having a hard time or not.

- Make sure your student has a good nights rest, breakfast, and goes potty before coming to school.
- *Be on time* at drop-off at 9:30 am and at pick-up at 1:00 pm.
- Before you come into the preschool, please explain to your child that you will say goodbye at their classroom door and be back after lunch to pick them up.
- Sign them in and out into their class.
- Please have them standing when telling them goodbye (kiss and/or hug) and turn them towards their teacher for handoff. *This allows your teacher to take them into their room.*
- Leave—knowing your child is in good hands, but you are welcome to wait in the lobby out of eyesight and hearing.

The staff and I are grateful that you are sharing your children with us and how blessed we are to be given the opportunity to teach them about God, friendship and the 3 R's. Thank you.

Grace & Peace,
Kathryn & your
Devoted Staff

