



PPE for 2021-2022

The following outlines PPE enhancements to our existing program procedures.

The existing program procedures are in our Family Handbook that you will receive in the Office Welcome Packet at our Meet & Greet on September 7, 2021. After consultation with educational and health officials, we chose to not only meet but exceed some of the recommended best PPE practices whenever possible to ensure the health of our students and staff. Every procedure is created and executed to the best of our abilities given both the physical and intrinsic nature of this campus and the people within our Preschool and Faith Church community.

Note: *These practices and procedures are subject to change at any time as recommended by health, licensing, and governing authorities.*

Campus Practices:

Facial masks are mandatory for all children 20 months old and up to adults when inside buildings. Outside masks are optional for children 20 months old to adults.

Social distancing of our students and staff in/out of classrooms and spaces (3'-6').

Intensive cleaning of all preschool spaces including common area restrooms.

All classrooms are well ventilated with windows, filters in the central air system and air purifiers.

Students and staff will have their temperatures taken and parent will answer the Health Screening questionnaire upon arrival to Preschool. If at any time, the answer to these questions is a **yes**, then student and staff must go home immediately.

ITBP's Arrival Health Questionnaire:

******* All students & staff must be least symptom/fever free for 24 hours before returning to Preschool & work. *******

The questions are:

1. Has your child or family member been exposed and/or tested positive for COVID-19 in the last 14 days?
2. Has your child or family exhibited any of the COVID-19 or other highly contagious diseases symptoms in the past 14 days?
3. My child has had a fever in the past 24 hours.

Hours of operation will be staggered for both arrival and dismissal to encourage social distancing at the classroom doors.

- The Bunny & Tigers drop-off time is 9:25 am & pick-up time is 1 pm.
- The Bears, Hippos & Lions drop-off time is 9:40 am & pick-up time is 1:10 pm.

Snack & Lunch time will be allowed on campus and provided by each students' family. The recess time will include a snack or a lunch and will be eaten on the playground or in a space that is designated for eating when the weather keeps us inside. Lunch will most likely be in their classroom or in the space designated for lunch. Since our

students do not wear masks to eat, we want to mitigate the mask-less exposure time as much possible by at least eating one time outside. Water will be provided by the Preschool.

We are monitoring our buildings throughout the day to make that all of our classes and activities are met with clean and organized spaces and resources to ensure the health and safety of our students and staff.

Campus Enhancements:

Installation of plastic dividers between the sinks in both restrooms in the Sanctuary building. Bathrooms will be assigned to a particular class to minimize risk.

Hand sanitizer stations and refillable bottles will be in both Sanctuary and Wesley building classrooms along with approved wipes and sprays.

Rearrangement of classroom furniture to increase space between student tables when possible.

Promote the use of outside areas as often as possible and as weather allows.

Classroom windows will be opened daily for added cross ventilation. Air ventilation/circulation will be derived from our current heating/cooling systems with filters changed regularly. Air purifiers added to each classroom and throughout the buildings.

Protocols:

Your child will wear a mask the entire time they are indoors except when they are eating indoors. Please make sure the masks are the right size for your child and fit comfortably. They must be able to take it off and put it back on at mealtime. If it falls on the ground/floor they will be asked to put on their spare mask that is in their backpack.

Covid-19 Specific Exposure: We are fortunate to serve the 3 major school districts in our local area. We will close the school and switch to Cooperative Remote Learning* (CL) *only if* the entire school district closure is mandated by WA State & OSPI, and/or the Issaquah School District (ISD), and/or the United Methodist Conference PNW District and/ or the entire Preschool has been compromised causing us to quarantine for at least 14-days.

ITBP has adopted King County's COVID-19 Symptom Protocol for Students and Staff. Flow chart in child's class folders for you to keep at home.

Parents and staff must tell the Preschool Office if their child or staff has been potentially exposed or is infected with COVID-19 so class and WA Public Health Department can be notified. Depending on the exposure risk, will determine if the entire class will to be quarantined or just the infected. We will follow WA Public Health directives if this should arise. Refer to flow chart which can be found on our website.

New recess schedules have increased time to accommodate JJJ on Mondays, eating a snack or lunch outside or in designated areas.

Continuation of intentional hand washing and hand sanitizer routines.

Suspension of all field trips and large group gatherings at this time, unless we feel we can safely meet outdoors.

Isolation room will be available for those students that require to wait for parent pick up should they become ill or injured. (S105 or the Quiet Room)

For any reason we must close In-person learning due to the COVID-19 pandemic, we will switch your child to our cooperative learning model until we get back on campus and no refund or reduction in tuition for this switch. See Tuition/ Withdrawal policy for details (Family Handbook).

*Cooperative Remote Learning model will be explained after the start of school. We are currently working out the logistics to how we convey our learning videos for you and some minor details.

How do we determine our In-Person Status?

Director will follow the PPE protocol given by Faith Church Re-opening Phase 3.0 approved plan to determine our status of IP Learning versus switching to Cooperative Learning if the infectious rate goes to high in King County.

To host IP Learning, King County's infectious rate must be in the colors: **green, yellow, or Orange***. **Red** means we potentially will need to switch to CL learning after a 7-day communication or grace period. If the color goes back to **orange, yellow or green** in the 7-day grace period, then we do not switch.

Please visit: [CovidActNow.org](https://www.covidactnow.org).

***ITBP** has secured an approval to teach on campus when King County is in the color **orange** as long as the infectious rates in our three school districts we serve, have rates lower than King County on Mondays.

The office will inform you on Friday if the color is a very **high orange** (school districts infectious rates are about the King County norm) or **red** to let you know we have entered into the 7-day grace period before we may need to switch learning models. Remember, no news is good news on Fridays.

And **if** there is a delay to the start of Preschool in September, we will either delay by 2 weeks or postpone to start in October.

Smaller Class Sizes:

Current numbers and room configurations are subject to change due to changes from the medical authorities, UMC approval, enrollment numbers and staffing.

The classes in the Wesley building are the **Busy Bears** (W4), the **Happy Hippos** (W2) and **Loving Lions** (W3). In the Sanctuary building the classes are **Bouncy Bunny's** (S102) and

Terrific Tigers (S104) and **SSS** in the Choir room and **Chapel Time** in the Sanctuary. **JJJ** is out on the playground on Mondays.

Classroom Specific Information:

Your teacher will request items that you may need to provide for your child that will be brought in a Ziploc bag with your child's name on it, i.e., diapers.

Any child that has medication that may need to be administered during campus hours will be supplied by our families in a labeled clear bag with school forms inside.

Medication **must** stay at the preschool. Teachers will return it to you on the last day of the school year, June 2022. Forms will be mailed out in mid-August.

Prescription: Unused and non-expired, i.e., EpiPen.

OTC: New and un-opened.

Please make sure your child wears closed-toed shoes and is dressed to play outside including warm outerwear.

Please provide your child with a backpack that can be laundered. This will be the only item your child can bring into the building. Furthermore, we ask that it is only used for Preschool and can be laundered when needed. Please include a warm shirt or sweatshirt that will stay inside this backpack, 2 spare masks, and snack and lunch in a non-spillable and easy to open container. Please make sure you label all personal items, including your child's backpack.

At the time we open for the school year, only staff and students allowed inside our Preschool spaces.

Volunteering in the classroom and on committees is suspended until further notice.

Note: A requirement to be a volunteer is proof of MMR and COVID-19 vaccines. However we are asking for proof of these vaccines in our Preschool Welcome Packet so we can be ready for when we invite our families back on campus.

Our intention with these procedures and protocols is to provide your child a healthy and safe environment to learn and thrive in. In cooperation with our families, we know we will succeed!

Looking forward to a wonderful school year and beyond. Thank you so very much.

**Wellness, Grace & Peace,
Kathryn & Staff.**

Effective 9.9.2021

Addendums

Effective 9.9.2021

Travel Specific:

When to get tested for Traveling

- Anyone with signs or symptoms of COVID-19 should get tested as early as possible regardless of vaccination status.
- Both vaccinated and unvaccinated individuals who have had close contact with someone who has COVID-19 (within 6 feet of the person for 15 minutes or more), should **seek testing 3 or more days after exposure**, even if they do not have symptoms. If symptoms develop within 14 days of exposure, isolate and consider retesting. See Isolation & Quarantine for detailed guidance.
- **Those who are unvaccinated must get a COVID-19 test 3-5 days after domestic travel and seek repeat testing if symptoms develop within 14 days of travel.**
- For full guidance on domestic and international travel, see Travel page on CDC website. It is not required to get tested before or after you travel if you are fully vaccinated.

Check out the link below to find more information and local testing sites:

➤ <https://kingcounty.gov/dept/health/covid-19>