

TUITION POLICY - 2021 IN PERSON CLASSES

Tuition for in person (IP) classes, beginning April 12, 2021 and ending the week of June 15, 2021, will be divided into three equal monthly installments so the payment does not vary month to month. In The Beginning Preschool (ITBP) has been approved to offer 10 weeks of in person classes, and tuition is prorated so that you will only pay for the weeks we hold classes. ITBP will charge a one-time fee of \$150 that includes the annual family supply fee, an Emergency Kit supplies for each student, Handwriting Without Tears workbooks, start-up costs to get back into the class, and extra cleaning supplies and PPE for staff, so we can maintain our stringent cleaning and safety protocols.

Tuition Breakdown for In Person Classes:

In Person 3 Day Kiwis \$99 per week x 10 weeks = \$990 + \$150 COVID-19/Supply Fee = \$1,140 total due
\$1,140 divided into 3 months = **\$380 due per month**

In Person 4 Day Zebras \$111 per week x 10 weeks = \$1,100 + \$150 COVID-19/Supply Fee = \$1,260 total due
\$1,260 divided into 3 months = **\$420 due per month**

The first tuition payment for in person classes is April 1, 2021. The 2020-2021 Registration Fee and the first month tuition installment are non-refundable. If any payment is returned for Non-Sufficient Funds (NSF) your child may be immediately dismissed from our program and you will be promptly notified. The remaining payments will be due monthly, payable the first day of the month starting in April 2021. See table below for more details.

TUITION DUE DATE	MONTHLY TUITION PAYMENT
April 1, 2021	Installment 1
May 1, 2021	Installment 2
June 1, 2021	Installment 3

For tuition payments #2-3: A late fee of \$25.00 will be individually assessed to each student's account if not paid in full by the 8th of each month. If the account is assessed a late fee, every possible means will be made to place a phone call and/or email to reach the family to inform them of their tuition tardiness and it must be paid within 5 business days. If tuition is 14 days past due, then the parent will receive written notification of the late fee and a warning for dismissal from In the Beginning Preschool. If tuition is 30 days past due, parent will receive written notification that child has been dismissed from In the Beginning Preschool. **There will be a \$40.00 fee for NSF checks.**

NOTE: There is no reduction in tuition for absences due to your child's illness, vacation, holidays, or school closure due to inclement weather, natural disasters, power outages, COVID-19 pandemic or circumstances beyond the control of In the Beginning Preschool. **If ITBP needs to cease operation of an in-person class(es) for any reason, including a potential COVID-19 case or outbreak, all students in that class(es) will revert to Cooperative Learning, and no refund or discount will be given in regard to tuition and fees paid or will be paid to finish out this school year.** In person classes will resume once it is deemed safe to do so by the Department of Health and Faith Church and In the Beginning Preschool.

ITBP is a ministry of Faith Church UMC and together will partner in charitable outreach programs throughout the school year which many include but not limited to such mission work as Hands Against Hunger, Issaquah Food & Clothing Bank, Lunch for the Break, Habitat for Humanity, global & domestic disasters to hosting Tent City 4.

There is no refund of ITBP's registration and any of the tuition paid due to Charitable mission works and global & domestic disasters.

OVER PLEASE

Tuition breakdown per day(s) and by class:

In The Beginning Preschool is able to offer two in person classes:

In Person Little Kiwis – Students who would traditionally be Bunnies, Monkeys and Bears. Meets three days a week, Monday, Tuesday, and Thursday from 9:30 – 12:40. Students will eat snack outside during recess but will not eat lunch at school.

In Person Zippy Zebras – Students who would traditionally be Tigers or Lions/Elephants/Hippos (PreK). Class meets four days a week, Monday, Tuesday, Thursday, and Friday from 9:30 – 12:40. Students will eat snack outside during recess but will not eat lunch at school.

Each class will consist of up to 10 students and two teachers. Masks will be required for all students and staff and classrooms will promote current social distancing guidelines. ITBP will need to meet a minimum enrollment threshold to be able to offer each class.

In Person Tuition breakdown by class (starting April 12 through June 18,2021):

IP LITTLE KIWIS <i>(Bunnies/Monkeys/Bears)</i>	IP ZIPPY ZEBRAS <i>(Tigers/PreK)</i>
3 Days: \$380	4 Days: \$420

Registration fees and tuition prices for 2021-2022 are subject to change based on the approval of preschool's 2021-2022 budget in mid-2021. Families will be notified of any price changes through our website, brochure, and newsletter.

WITHDRAWAL POLICY

Withdrawing a child from In the Beginning Preschool requires a 30-day written notification to the director for your child to be withdrawn prior to the completion of the school year. Failure to give a 30-day notice will obligate the parent for a full month's tuition whether the child attends the program or not. An email is considered written notification.

NOTE: The Registration fee and First installment (installment 1) may not be applied toward the 30-day notice period and are non-refundable. Please see the preschool director for the remaining balance of tuition if applicable.

I acknowledge and understand ITBP's Tuition and Withdrawal Policies as stated above.

Child or Children's Name **Class(es)** **Date**

Parent's Signature **Printed Name** **Date**

INSTRUCTIONS:

Please sign this policy acknowledgement and agreement page for ITBP's tuition and withdrawal policy for the 2020-2021 school year and return with your April 2021 tuition payment and new registration form in the envelope provided. Please include other forms by April 1, 2021. If this is not received by April 1, 2021, your child's enrollment will be terminated. This agreement will be in your child's office file folder if you need a copy.



